

NEW MEXICO BOARD OF NURSING
ADOPTED APRIL 22, 2005
GUIDELINES FOR PROCUREMENT OF "NURSE EXCELLENCE" FUNDS:

Per Statutory Authority, 61-3-10.6

The New Mexico Board of Nursing will review applications for funding specific projects that support nursing excellence in New Mexico from organizations that specifically address any of the following:

- Recruitment and Retention of Professional Nurses
- Career and Educational Opportunities for current and prospective nurses
- Collaboration between health facilities administrations, medical providers and institutions higher education that address nursing issues

In order to receive funding the Board requests applicants address these components in their project plan:

1. Address current or prospective nurses and/or organizations that deploy nursing resources in New Mexico - Identify New Mexico specific issues
2. Demonstrate ability to be replicated statewide

All organizations seeking funding must fill out an application.

1. Application must be completed and include the following:
 - a. Name of Entity/Organization
 - b. Description of Organization to include
 1. Articles of Incorporation
 2. Mission Statement
 3. Financial Overview/Budget Statements
 4. References - Related specifically to nursing involvement
 - c. Description of Use of Funds to include:
 1. Project Narrative (no longer than one page overview)
 2. Project Plan to include:
 - Goals and Objectives
 - Measurable Outcomes
 - Foreseen Challenges/Obstacles
 3. Estimated Timelines regarding completion of objectives, including estimated completion date(s), if any
 4. Project Budget
 - d. Evaluation Processes used to determine goal/objective outcomes
2. **Upon approval of funding, the successful applicant will be required to update the Board of Nursing on project status no less than three times a year, as scheduled by the Board. Updates may also be requested at other times by either the Board or funded entity.**

NEW MEXICO BOARD OF NURSING
APPLICATION FOR FUNDING
FROM
"NURSE EXCELLENCE FUND"

DATE OF APPLICATION _____

ORGANIZATION NAME _____

PLEASE ATTACH THE FOLLOWING TO THIS APPLICATION:

1. Articles of Incorporation
2. Mission Statement
3. Organizational Budget/Financial Statement
4. References - Related specifically to involvement in nursing in New Mexico

PLEASE PROVIDE THE FOLLOWING:

(See "Guidelines for Procurement of "Nurse Excellence" Funds)

1. Project Narrative (one page- Attach)
2. Project Plan (Attach) Which MUST Include:
 - a. Goals/Objectives
 - b. Outcomes- Measurable
 - c. Possible challenges/obstacles
 - d. Evaluation Plan
3. Timelines (Attach)
 - a. Completion of Objectives
 - b. Completion data(s), If any, of project
4. Project Budget (Attach)
5. Project Director or Contact (Include Name, Title, Address, Email, Phone)

Name. _____

Title _____

Mailing Address _____

Email Address _____

Phone _____

Signature Required - (OVER)

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Application for Funding
"Nurse Excellence Fund"
New Mexico Board of Nursing

We have attached all documents are required, and attest to the fact that these are true and reliable submissions regarding our Intent to apply for funding from the "nurse excellence fund".

We agree to submit report* at least three (3) times a year at a regularly scheduled Board meeting, at date to be determined by the Board. We also agree to submit any interim reports as requested by the Board.

Signature - Authorized Agent

DATE

May 2011